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| **St. Caimin’s Community School**  **Scoil Phobail Chaimín Naofa** |

***For Office Use Only***

Date Received:

Interview Time:



**APPLICATION FORM 2023**

**POSITION**

**ADVERTISED**

1. **PERSONAL DETAILS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Name** | Click or tap here to enter text. | **Contact Number** | Click or tap here to enter text. |
| **Address** | Click or tap here to enter text. | **Email Address** | Click or tap here to enter text. |

|  |  |
| --- | --- |
| **Teaching Council (T.C.I.) Registration No.(Please attach copy of your Confirmation of Registration Form)** | Click or tap here to enter text. |
| **Subjects Registered To Teach (Please attach evidence of subjects registered to teach)** | Click or tap here to enter text. |

**2. EDUCATION**

**2.1: In the grid below please enter the exact title of each qualification, e.g., Bachelor of Arts, Bachelor of Education Degree, National Diploma for Art and Design Teachers, Higher Diploma in Education, Master of Arts, etc.**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Degree Qualification or Equivalent** | **Teacher Education/Concurrent¹ Qualification** | **Other**  **(e.g. Masters)** |
| **Title of Qualification** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **Awarding Authority** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **College Attended** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **Year Awarded** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **Subjects taken in final examination** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **Duration of Course** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **Level of Award (results)**  **(e.g. 2. 1 Honours, Pass,**  **GPA = 3.42)** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**¹** A concurrent qualification combines the study of one or more academic subjects within a Teacher Education Qualification

**2.2: Further Qualification**

**Additional Qualifications: Diplomas /Certificates/T.T.G**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title:** | Click or tap here to enter text. | **Year:** | Click or tap here to enter text. | **Awarding body:** | Click or tap here to enter text. |
| **Title:** | Click or tap here to enter text. | **Year:** | Click or tap here to enter text. | **Awarding body:** | Click or tap here to enter text. |
| **Title:** | Click or tap here to enter text. | **Year:** | Click or tap here to enter text. | **Awarding body:** | Click or tap here to enter text. |

**2.3: Professional Development**

**List any other qualifications achieved and in-service courses taken (with dates)**

|  |  |  |
| --- | --- | --- |
| **Qualifications/In-Service Courses** | **Training Provider** | **Date(s)** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. |
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**3. TEACHING EXPERIENCE**

**3.1: Schools in which you have worked**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SCHOOL (Name & Address)** | **Status** | **Teaching commitment** | **(Most Recent Employment First)** | |
| **(e.g. PWT, TWT, CID, RPT, PT)** | **Hours per week** | **FROM**  **(dd/mm/yy)** | **TO**  **(dd/mm/yy)** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. |
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**3.2: SUBJECTS AND LEVELS TAUGHT (please tick appropriate columns 🗸)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SUBJECT** | **LC (Level H/O)** | **LCA** | **JC** | **SEN** |
| Click or tap here to enter text. | H  O  N/A | Yes  No | Yes  No | Yes  No |
| Click or tap here to enter text. | H  O  N/A | Yes  No | Yes  No | Yes  No |
| Click or tap here to enter text. | H  O  N/A | Yes  No | Yes  No | Yes  No |
| Click or tap here to enter text. | H  O  N/A | Yes  No | Yes  No | Yes  No |
| Click or tap here to enter text. | H  O  N/A | Yes  No | Yes  No | Yes  No |
| Click or tap here to enter text. | H  O  N/A | Yes  No | Yes  No | Yes  No |

**4. OTHER WORK EXPERIENCES**

|  |  |  |  |
| --- | --- | --- | --- |
| **EMPLOYER** | **FROM**  **(dd/mm/yy)** | **TO**  **(dd/mm/yy)** | **Nature of Employment** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**5. INTERESTS & ACTIVITIES**

|  |
| --- |
| Click or tap here to enter text. |

**6. SUPPORTING STATEMENT**

This section is for you to provide a summary of your teaching experience, your approach to teaching and any extra-curricular activities you have organised and are willing to promote.

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| --- |
| **1. Outline any recent curriculum development or methodology innovations you have been involved in and explain your philosophical approach to learning & teaching. (Max 200 words)** |
|  |

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| --- |
| **2. Outline your approach to classroom and relationship management and how it supports quality learning & teaching. (Max 200 words)** |
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| --- |
| **3. Outline details of extra-curricular and/or co-curricular activities in which you are or have been involved. (Max 200 words)** |
|  |

**7. PERSONAL REFERENCES**

**Please supply the names and addresses of two referees with whom you have worked in a professional capacity (who may be contacted without further contact with you).**

**(i)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name:** | Click or tap here to enter text. | **Tel.:** | **(W)** | Click or tap here to enter text. |
| **Address:** | Click or tap here to enter text. | **(M)** | Click or tap here to enter text. |
| **Email:** | Click or tap here to enter text. | |

**(ii)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name:** | Click or tap here to enter text. | **Tel.:** | **(W)** | Click or tap here to enter text. |
| **Address:** | Click or tap here to enter text. | **(M)** | Click or tap here to enter text. |
| **Email:** | Click or tap here to enter text. | |

## DECLARATION

I certify that the information provided herewith is true and correct.

**Signature of Applicant**: ………………………………………………………

**Date**: ………………………………………………………………………….

**I have enclosed the following (please tick box):**

**1 original application form with attachments**

**Evidence of qualifications**

**Evidence of Registration with the Teaching Council**

**Evidence of Garda Vetting**

## NOTES FOR APPLICANTS (Please Read Carefully)

1. Form should be completed electronically, then printed, signed and dated. Only hard copies accompanied by the relevant documentation will be accepted.

Please forward completed Application Form including Evidence of Qualifications , Teaching Council of Ireland registration number and Garda Vetting

To: *The Secretary, Board of Management, St. Caimin’s Community School, Shannon, Co. Clare*

The Application Forms should reach St. Caimin’s Community School, not later than 4 p.m. on the closing date notified in the advertisement.

1. Qualifications, salary scales and conditions of service are as per the Department of Education and Science.
2. St. Caimin’s Community School will not acknowledge receipt of completed application forms but will notify all applicants of the success or not of their application following the shortlisting and interview process.
3. The post(s) will be filled in accordance with D.E.S. guidelines and relevant Circular Letters and will be subject also to a certificate of Medical Fitness and Garda Vetting. This position may be subject to the redeployment process.
4. Shortlisting of candidates may take place.
5. Canvassing will disqualify.
6. Garda vetting will apply.
7. St. Caimin’s Community School is an equal opportunities employer.