

# Scoil Phobail Chaimín Naofa

## St. Caimin's Community School

Shannon, Co. Clare

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Agreed report of Board of Management meeting of St Caimin's Community School – **26<sup>th</sup> May 2021**

- **Main Office:** Work is ongoing to increase the security around the reception area of the school. Phase 1 is almost complete. This included the installation of a glass surround around the main reception desk. Phase 2 will see a hatch being placed between the main double doors with a view to these doors being locked.
- **Woodwork/Metalwork Rooms:** Resulting from the Health and Safety audit an engineer was employed to carry out an inspection of the machinery in the Woodwork and Metalwork rooms. The engineer's report indicated that an emergency stop mechanism need to be installed in the machines or that the machines need to be replaced. The Health and Safety audit and the engineer's report on these machines have been forwarded to the Department of Education along with a request for funding to replace and/or upgrade these machines. Mr Cunningham will follow up on this request.
- **School Gym:** Plans have been developed to upgrade the school gym. There are a number of benefits to upgrading the gym. These include improving facilities for the PE classes, having structures in place to support the introduction of Physical Education as a Leaving Certificate subject and improving facilities that students and staff could avail of to promote wellbeing.
- **ASD Class 2021 – 2022:** Builders will arrive on site to begin work on the temporary accommodation on Monday the 31<sup>st</sup> of May 2021. The plan is to get as much disruptive work completed in the week before the start of the Leaving Certificate examinations. Rooms 126 and 127 will be converted into the ASD unit for 2021 - 2022. Three external classrooms and a toilet block will be provided as part of the temporary plans. Mr Cunningham explained to the meeting that the grants available for the development of an ASD unit can only be drawn on once. We have been advised to be careful when accessing these funds until we are certain on what resources we need.
- **Wi-Fi Upgrade:** This upgrade of the school Wi-Fi is now complete.
- **New Board of Management:** The term of this Board of Management will conclude at the end of July 2021. Nominations from the various stakeholders are currently being received. The final meeting of the current Board of Management will take place on Wednesday the 30<sup>th</sup> June 2021.
- **School Self Evaluation Summary Report and Improvement Plan 2020 – 2021:** It was requested that the targets and actions be explicitly expressed in the summary report. These will be included in the revised summary for the next meeting of the Board of Management.
- **Accredited Grades Process 2021:** Ms Caoimhe Byrne has responsibility for the accredited grades process 2021. This process is currently taking place within the school. Arrangements for the facilitation of the written Leaving Certificate exams are also being finalised.
- **Admissions Policy 2021 – 2022:** The admissions policy needs some amendments to take account of the inclusion of an ASD unit. These changes were outlined to the Board of Management. These changes were proposed by Ms McMahan and seconded by Mr Barry.

- **Digital Learning Plan:** The Digital Learning Plan 2021 was discussed by the Board of Management. The work of the Digital Learning Team and Mr Dunne on the development of the Digital Learning Plan were commended. The plan was proposed by Ms Howard and seconded by Mr McInerney.
- **LC2 Graduation 2021:** The Leaving Certificate graduation was a virtual event this year and was extremely well received by staff, students and parents. To mark the graduation of the class of 2021 LC2 students were also presented with their certificates and yearbooks on the afternoon of the 14<sup>th</sup> of May 2021 at an outdoor ceremony. Mr Cunningham thanked all those involved in the creation of the virtual graduation. The Board of Management congratulated all those involved in the organisation of the event. .
- **Covid – 19 cases:** The Board of Management were informed of the details of the Covid-19 positive case that the school were informed of on the 15<sup>th</sup> May 2021. Overall 71 3<sup>rd</sup> year students and 5 members of staff were identified as close contacts. All close contacts have since recorded 2 negative test results, highlighting that the protocols in place around social distancing, sanitising and mask wearing are offering protection to the school community. All those identified as close contacts have been cleared to return to school on Friday the 28<sup>th</sup> May 2021.