

Website Privacy Statement

St. Caimin's Community School - PRIVACY STATEMENT

Website of St. Caimin's Community School

St. Caimin's Community School is committed to preserving the privacy of all visitors to www.saintcaimins.ie

This privacy statement relates to our practices in connection with our website. St. Caimin's Community School fully respects your right to privacy. We will not collect personal information/personal data about you when you visit our website unless you choose to provide that information using the "contact us" form. By using this site, you consent to the collection and use of your information under the terms of this privacy statement which is in accordance with the Data Protection Act, 2018 and the European Communities (Electronic Communications Networks and Services) (Privacy and Electronic Communications) Regulations 2011 and the EU General Data Protection Regulation 2016/679. Please read the following privacy statement to understand how we use and protect the information that you choose to provide to us.

Personal information which we collect from you

When you visit our website you may wish to provide certain information about yourself, such as when you complete our "Contact Us" form. **St. Caimin's Community School** does not collect any personal data about you on this website, apart from the information which you volunteer to send us in the "Contact Us" form.

Non-Personal information which we collect

When you visit our website, certain non-personal data is available to us through our internet service provider. This non-personal data is collected on a statistical, aggregate, non-individual basis. This information may include the IP address from which you access our website, the type of browser used to access our website (Internet Explorer, Firefox, etc.), the type of operating system used to access our website (Windows, Macintosh, etc.), the "top-level" domain name used (ie, .com, .org, etc.), the date and time of your visit to our website and the number of pages you visited on our website.

Use of your information

Any personal information collected through our website is not made available to any third parties and is only used by **St. Caimin's Community School** in line with the purposes for which you provided it (e.g. to contact you and answer any queries which you have raised in the "Contact Us" form or to address any other feedback which you send us in the "Contact Us" form) or for any reasonably incidental purpose.

Disclosure to Other People

We do not disclose, sell or distribute any personal information which you send to us to any third parties. We may pass aggregate information on the usage of our site to third parties, but this will not include information that can be used to identify you. Your personal data may also be anonymised and used for statistical purposes. Unless required to do so by law, we will not otherwise share, sell or distribute any of the information you provide to us without your consent.

IP Addresses and Cookies

The St. Caimin's Community School website uses Google Analytics to collect anonymous traffic data to the website to help the school analyse how users use the site. These tools use 'cookies', which are small text files stored on a user's computer. They are used to collect anonymous data on user behaviour and standard Internet activity. The information stored in the cookie is transmitted to the analytics tools and then used to evaluate visitors' use of the website and to compile statistical reports on website activity for St. Caimin's Community School. The school will never (nor will enable Third Parties to) use these analytics tools to track or collect any personally identifiable data of visitors to the St. Caimin's Community School site. This data is completely anonymous. Users may also disable cookies from their web browser with no loss of functionality. It is the policy of the school not to disclose such technical information in respect of individual website visitors to any third party unless obliged to disclose such information by a rule of law. The technical information will be used only for statistical purposes. It should be noted that technical details, which the school cannot associate with any identifiable individual, do not constitute "personal data" for the purposes of the Data Protection Act 2018, and the EU General Data Protection Regulation 2016/679..

We use the Twitter Feed plugin to help us inform users of school activities. The plugin detects whether you are logged in to Twitter when you visit St. Caimin's Community School website and uses this information to present either a "Follow" or "You Follow" message with various other details from Twitter. We use the plugin as a convenience for our users and we use it on the basis that Twitter adheres to its Privacy Policy - see <http://twitter.com/privacy> for more information.

By using our website, you agree that we can place these types of cookies on your device. Your browser will give you the option of preventing websites using cookies, or deleting cookies that have been accepted. Your browser's help service or help manual will show you how this is done. If you do not want your browser to accept cookies, you can "turn off" the cookie acceptance setting on your browser setting. However you must note that this may stop our website from working properly on your device. If you do not change your browser settings to refuse cookies, our website will issue cookies when you visit our website. If you continue to use our website, you agree and consent to our use of cookies on your device.

Security

We employ security measures to protect your information from access by unauthorised persons and to guard against unlawful processing, accidental loss, destruction and damage and we will do our best to ensure that all records we hold remain secure in line with our obligations under Data Protection Act, 2018 and the EU General Data Protection Regulation 2016/679.. We take our security responsibilities seriously, employing the most appropriate physical and technical measures, including staff training and awareness. We review our security procedures regularly.

Retention

We do not retain your personal data for longer than it is necessary for us to comply with the purpose for which you gave it to us. Any personal data which you provide to us using this website will be used in line with the purposes for which you provided it (e.g. to contact you and answer any queries which you have raised in the "Contact Us" form or to address any other feedback which you send us in the "Contact Us" form) and after this purpose has been completed, we will delete your personal data.

Accessing Your Information and your Rights as a Data Subject

You are entitled to see the information we hold about you. On written request, we supply copies of your personal data which you may have supplied to us using our website. If you wish to obtain copies of this personal data, you should write to the principal of St. Caimin's Community School and ask that he/she provides you with an Access Request Form. Your request will be dealt with as soon as possible and will not take more than 30 days to process. If you discover that St. Caimin's Community School holds inaccurate information about you, you can request that we correct that information. In certain circumstances, you may also request that data which you have supplied via our website be deleted (although you should note that if you request a deletion, you would generally be expected to identify some contravention of data protection law in the manner in which St. Caimin's Community School processes the data concerned).

You also have a right to make a complaint to the Data Protection Commission.

Contacting Us

If you are concerned about how your personal data is processed by our website, please do not hesitate to bring these concerns to our attention using the contact details below:

Alan Cunningham -Principal
St. Caimin's Community School,
Tullyvarraga, Shannon, Co. Clare
061 – 364211

Data Protection Commission

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